

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

MONDAY, MARCH 13, 2023

ALL PRESENT

President Shenigo called the meeting to order at 9:30 a.m. and opened with the Pledge of Allegiance.

On motion of Mr. Shoffner and second of Mr. Old, Board approves the **minutes of the February 27, 2023 Commission Meeting**; Roll Call: All Aye

Public Comment.

Township Infrastructure Funding. Mike Parker, Oxford Township Trustee, thanked the Board for their generosity in allocating funds to the townships. The annual spending allowance on roads in Oxford Township is \$50,000, so these additional funds will greatly assist Oxford Township with their road improvements.

Mr. Shenigo noted that this is why the Commissioners started this program. Many smaller Townships do not have the funding for but have miles of roads to maintain. Some Townships believe that this Infrastructure Funding Program process hasn't been fair, and he really appreciates hearing from the Townships that are putting the funds to good use.

County Administrator re Various Issues.

Severe Weather Awareness Week. Hank announced that next week is Severe Weather Awareness Week. The tornado sirens will be going off at 9:50 a.m. on Wednesday, March 22, 2023 for a test.

2023 Budget. The 2023 budget appropriation resolution is going through the meeting today ahead of schedule. Hank thanked all the Directors and Finance staff for all their hard work into getting the budget done ahead of time.

Resolution of Intent for Love's Travel Center TIF Agreement. Hank and Assistant Prosecutor Jason Hinners have prepared the Resolution of Intent for the Love's Travel Center TIF. If approved today, this will give EHVOE and Edison school districts 45 days to take action and make any changes to the TIF as they see fit. Mr. Hinners noted that the schools can waive the 45-day process if they do not see the need to make any changes to the TIF. If the 45-day process is not waived, then May 24, 2023, will be the earliest that the TIF Agreement can be approved and authorized at a Commission meeting.

Mr. Shenigo asked if the specifications were been noted regarding the size of the sewer pipe in the Resolution of Intent. He has spoken with Mr. Chris Davis, from 3D Development, and Mr. Davis has agreed to increase the size of the pipe from a 6 inch pipe to an 8 inch pipe to allow higher sewer flow capacity. Mr. Hinners responded that these specifics are laid out in the actual TIF Agreement not the Intent. Mr. Hinners did note, that two more parcels were added to the TIF at the rear of the property for a total of 98 acres available for development through this TIF. It is also noted that the equalization fee for the sewer tap-in will not apply to this project.

Regional Planning Director Tim King noted that he reached out to all property owners that attended the recent public meeting regarding this TIF Agreement for the Love's Travel Center.

Mr. Hinners stated that there will be sufficient notification to property owners of the tap-in process and DOES is willing to work with the property owners on this process. Mr. Hinners also noted that the issue discussed in a previous meeting, regarding the gentlemen who owns a home with a septic system, will be addressed by the Health Department in coordination with DOES. There will be a three year period from the time of completion of the project to tap-in.

Travel Request Form. Mr. Old noted that the Erie County Recorder is going to Columbus for a seminar on April 19 and 20. On the agenda, it notes that the seminar is a one day seminar on April 20. Mr. Old will not approve any Travel Form where they are staying in a hotel the night before the seminar.

Title Office Hours. Mr. Old received a phone call from a resident very upset that the Title Office had a note on their door stating closed for lunch from 11:50-1:00 p.m. Mr. Old is very unhappy about hearing this, even though the Commissioners have no control over other Elected Officials. Mr. Old also heard that the Auditor's Office website stated the office will be closed from 11-2 for Mr. Jeffrey's swearing in. Mr. Jeffrey stated that the office will be open during those hours and he will have the website changed.

Mr. Shoffner stated that it is important to the Commissioners that all public offices are available to serve the residents of this County and all county offices need to have normal business hours. The Treasurer's Office, for example, has four staff members, their office never closes. These offices need to adjust their schedules.

Mr. Shenigo inquired if this was a one-time event or if this is typical hours of the Title Department. Mr. Shenigo asked Hank to speak with Clerk of Courts Luvada Wilson.

On motion of Mr. Shoffner and second of Mr. Old, Board **rescinds** Resolution No. 23-33, dated January 26, 2023, entering into a lease agreement with **Quadient Leasing USA, Inc.** providing certain products and online and software services to the Clerk of Courts; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an agreement with the **Erie County Common Pleas Court - Juvenile Division**; Roll Call: All Aye (#23-81 - providing Title IV-D clerical services for ECDJFS - Child Support)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the execution of Amendment No. 9 to an agreement of sublease with **Ohio Department of Youth Services with respect to the Northern Ohio Juvenile Community Corrections Facility**; Roll Call: All Aye (#23-82 - amend the description of the project to include a roof replacement at the JJC)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **releasing any liens or claims of liens against property now or formerly owned by Catherine J. Wysor**, located at 3103 Campbell Street, Sandusky, Ohio Tax ID Number 32-00024.000 for installment payments for sanitary sewer tap services; Roll Call: All Aye (#23-83)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **releasing any liens or claims of liens against property now or formerly owned by Todd H. Lavey**, located at 503 Washington Street, Castalia, Ohio, Tax ID Number 31-00218.000 for installment payments for water tap services; Roll Call: All aye (#23-84)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain Erie County equipment surplus and ordering same to be sold by **internet auction**; Roll Call: All Aye (#23-85)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **approving the 2023 Budget Spending Plan**; Roll Call: All Aye (#23-86)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **authorizing payment for services and supplies** provided including: CCAO, Schindler Elevator and Fosco Cement; Roll Call: All Aye (#23-87)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into a lease agreement with **Quadient Leasing USA, Inc.**; Roll Call: All Aye (#23-88 - leasing certain products and providing online and software services to the Clerk of Courts) (**resolution replaces 23-33**)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **authorizing Erie County to proceed with the formation and implementation of a Tax Increment Financing Area** pursuant to Ohio Revised Code Section 5709.77, et. Seq., in connection with the proposed development of a **Love's Travel Center** in Milan Township, and other matters related thereto; Roll Call: All Aye (#23-89)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution executing payment of **Then and Now Certification** presented by the County Auditor pursuant to O.R.C. 5705.41(d)1, and authorizing the drawing of warrant(s) in payment of amount due upon contract or order; Roll Call: All Aye (#23-90)

Board approves Auditor's Certificate for **Dell Marketing, LP** in the amount of \$22,128.38 re computers at The Meadows at Osborn Park.

Board approves Revised Auditor's Certificate for **US Bank Equipment Finance** in an additional amount of \$2,625.00 re lease for a Xerox VersaLink C7030T2 copier for Human Resources Department.

Board approves Revised Auditor's Certificate for **DeLage Landen** in an additional amount of \$2,100.00 re leasing a Konica Minolta bizhub C558 copier for the Commissioners' Office.

Board approves Revised Auditor's Certificate for **Automation Mailing & Shipping Solutions** in an additional amount of \$880.00 re postage machine rental for Commissioners' Office.

Board approves Revised Auditor's Certificate for **Buckeye Cablevision, Inc.** in an additional amount of \$15,000.00 re providing the necessary installation and maintenance to supply standard cable television services at The Meadows at Osborn Park.

Board approves two Revised Auditor's Certificate for **Dietrich, LLC** in an additional amount of \$1,050.00 and \$1,073.00 re money courier services for Clerk of Courts.

Board approves Revised Auditor's Certificate for **US Bank Equipment Finance** in an additional amount of \$6,600.00 re lease Ricoh MP 6055SP, 4055SP, 2555SP color copiers for Clerk of Courts.

Board executes two letters of support to Ohio Facilities Construction Commission, Ohio Governor's Office of Workforce Transformation, Career Technical Education Center Improvement Project re **providing funding for Sandusky City Schools for the Career Tech Planning and Funding Grant.**

Board authorizes expenses for **Joshua Meyer** and **Nathan Featheringill**, Engineer's Office, attending Bureau of Underground Storage Tank Regulations Training in Northwood, Ohio, on 4/20/23 in an estimated amount of \$400.00.

Board approves Personnel Action Form for **Commissioners' Office** re **Alicia Stefano**, Administrative Assistant, rate increase due to amended personnel policies provides longevity for part-time employees effective 3/8/23.

Board approves Personnel Action Forms for **Facilities Department** re **Kenneth Bloxson**, Maintenance III - General, employment effective 4/3/23; **Brad Budd**, Custodian I, shift differential increase effective 3/8/23; and **Susan Schippel**, Custodian I, shift differential increase effective 3/8/23.

Board approves Personnel Action Forms for **ECDJFS** re **Aliyah Laske**, from Income Maintenance Aide 3 to Eligibility Specialist Aide 3 effective 3/1/23; and **Karly Schoch**, Social Service Worker 3, resignation effective 4/4/23.

Board approves Personnel Action Forms for **The Meadows at Osborn Park** re **Adrian Conley**, PRN STNA, rate increase due to completion of six years of employment effective 3/6/23; **Chamajae Hamilton**, full-time Patient Care Assistant, termination due to unsuccessful health screening effective 3/6/23; **Jewel Lewis**, part-time STNA, employment effective 3/28/23; **Tacareya Walker**, from full-time STNA to part-time STNA effective 3/6/23.

Board approves Personnel Action Form for **Regional Planning** re **Zachary Rospert**, Financial Planner, rate increase due to amended personnel policies now provides longevity for part-time employees effective 3/8/23.

Board approves Request for Recruitment for **ECDJFS** re **Social Service Worker 3**.

Received appreciation letter from Oxford Township Trustees re Commissioners funding the **Township Road Infrastructure Funding Program in 2023**.

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns** at 9:35 a.m.; Roll Call: All Aye